

**EXECUTIVE ORDER NO. 14-11**

**SELECTION PANEL FOR THE RICHARDSON DILWORTH  
AWARD FOR DISTINGUISHED PUBLIC SERVICE**

**WHEREAS**, There are outstanding public employees in Philadelphia whose work performance embodies excellence in public service and should be recognized for their contributions to Philadelphia; and

**WHEREAS**, By honoring outstanding public employees whose commitment and professionalism demonstrate the best in public service, the City of Philadelphia acknowledges the thousands of talented, dedicated and innovative public employees that make this city a great place to work, live and visit; and

**WHEREAS**, Publicly recognizing the exceptional work of City employees helps promote public appreciation of the contributions of all public servants to the City and its residents; and

**WHEREAS**, This recognition can further enhance the image of employees in the public sector and encourage more of Philadelphia's exceptional residents to consider a career in public service; and

**WHEREAS**, Former Mayor Richardson Dilworth, 91st Mayor of Philadelphia, from 1956 to 1962 established a legacy as a reformer with a high level of integrity, dedicated to creating a well-qualified city government workforce by establishing civil service examinations on a broad scale to replace much of the existing patronage system; and

**WHEREAS**, The Richardson Dilworth Award for Distinguished Public Service in Philadelphia is named after former Mayor Dilworth, and honors his legacy; and

**WHEREAS**, Private business, non-profit and community representatives who represent a broad cross-section of Philadelphia can provide an informed yet unbiased perspective with which to select an annual awardee;

**NOW, THEREFORE**, by the powers vested in me by the Philadelphia Home Rule Charter, it is hereby **ORDERED**:

**SECTION 1. Establishment.** The selection panel for the Richardson Dilworth Award for Distinguished Public Service in Philadelphia is hereby established. The purpose of the selection panel is to select the annual awardee or awardees of the Richardson Dilworth Award for Distinguished Public Service in Philadelphia.

## **SECTION 2. Appointment and tenure.**

(a) The Mayor may appoint up to 20 members to the selection panel, and shall designate one member as chair, or any number of members as co-chairs. Members should represent a diversity of community perspectives and consist of representatives from the public, private, and non-profit sectors.

(b) Members shall serve at the pleasure of the Mayor, without compensation.

**SECTION 3. Meetings.** The selection panel shall meet at least once each calendar year, at such time and place, or by such means, as the panel may determine.

## **SECTION 4. Selection of awardees.**

(a) **Nominations.** The selection panel may receive nominations from any source. Nominations are welcome from citizens, community and business stakeholders, civic organizations, and government employees. Self-nominations are also accepted. Cabinet members, department heads, and agency heads are strongly encouraged to submit nominations.

(b) **Eligibility.** Each nominee must be a current full-time executive branch employee of the City of Philadelphia government. At the date of nomination, each nominee must have at least three years of continuous employment with the City of Philadelphia, be an employee in good standing with a good attendance record, have no recent negative performance evaluations from supervisors, and have not received a disciplinary violation in the last three years. Cabinet members, department or agency heads, employees serving under independently elected officials, volunteers, and temporary and contract workers are not eligible for nomination. The Mayor may specify further eligibility requirements as appropriate.

(c) **Criteria.** The panel shall select the annual awardee or awardees. Awardees will demonstrate excellence in one or more of the following areas:

- (1) Solved an extraordinary problem or has achieved a significantly difficult goal;
- (2) Performed an outstanding act that brought positive recognition to the City;
- (3) Successfully initiated and implemented an innovative idea that brought about dramatic results;
- (4) Consistently achieved excellence in overall job performance that is above and beyond the call of duty;

(5) Demonstrated outstanding and inspirational leadership that dramatically improved employee morale and team spirit;

(6) Provided extraordinary service delivered with ingenuity, energy and compassion;

(7) Regularly exhibited commitment beyond the call of duty;

(8) Presented outstanding and reliable performance, both under the pressures of daily routine and in times of crisis;

(9) Displayed dedication to upholding public interest amidst competing interests, pressures and demands.

(d) One awardee shall be selected, unless the Mayor specifies a different number of awards to be given in a particular year.

**SECTION 5. Effective Date.**

This Executive Order shall take effect immediately.

11/17/11  
Date

  
Michael A. Nutter, Mayor